

Weedsport Free Library
Regular Board Meeting Minutes
Date: 2/9/2023

Present: Wendy Bannister, Lorrie Bradtke, Chris James, Megan Quill, Sarah Pickering, Paul Reichhart, Kimberly Springer, Samantha Black, Linda Quinn & Crystal Batson

Absent: Ted Ball & Don Burdick

-Meeting called to order by Wendy at 6:30 P.M.

-Secretaries Report: Sarah Pickering

*Motion to approve the January 2023 Board meeting minutes by Chris, 2nd by Paul, all in favor.

Public Expression: None

-Treasurer's Report: Megan Quill

*On the day of the meeting, the Bank statement had not been received for January. Once we receive the bank statement, Megan will send out an e-mail with January's financial statements for the Board to review. Megan noted the funds from the construction grant were deposited in January.

Director's report: Samantha Black, Linda Quinn & Crystal Batson

- Patron visits, digital circulations & digital downloads all increased from the prior month and prior two years, for the same period noting numbers were closer to Pre-Covid times.
- 3 patrons attended Senior Cinema, 8 attended book club & 5 (on average) attended the weekly yoga. Meeting room continues to be used by the community.
- Library Advocacy Day is February 28th.

Children's Programs:

- Baby/Toddler Storytime is continuing weekly with an average attendance of 2-4 children per session.
- Stories with Simcha was held on January 9th. 1 attended.
- Lego Club was held January 19th. 8 attended.

*Megan moved to accept the Director's report, 2nd by Kimberly, all in favor.

Committees:

***Policy, Procedures, and Personnel:** Wendy Bannister, Chris James, Sarah Pickering, Kimberly Springer and Samantha Black

- New Trustee Education Requirement was discussed. Before we decide if the new requirement should be included in the By Laws or included in a separate policy, Wendy expressed interest in following the precedent of other local Libraries. Samantha mentioned the Port Byron Library is adding language to their By Laws.
- Linda will be assuming the Interim Director's role starting Monday, February 13th. She will be working on the Annual Report due to NYS on March 1st. Linda will be sending out an e-mail prior to the deadline seeking the Board's approval.

- Crystal has started in her new role as the Assistant Director. Crystal held her first story time with the toddlers this past week.
- Emily & Nate, our new Library aides, are being trained by Linda and Crystal and will start to work on their own this coming week.

***Buildings and Grounds:** Ted Ball, Don Burdick and Paul Reichhart

- None.

***Finance/Long Range Planning:** Wendy Bannister, Megan Quill, Samantha Black

- None.

***Fundraising:** Wendy Bannister

- We will continue to sell the t-shirts and lawn signs.
- Megan asked if we should schedule an Arby's Fundraiser for Spring. Timing options were discussed. Wendy mentioned there will be no track & field events at the school this year due to construction.

Next meeting is March 9, 2023 at 6:30 PM.

At 6:52 P.M., Sarah moved to Adjourn, 2nd by Paul. All in favor.

Respectfully submitted by Sarah