

Weedsport Free Library
Regular Board Meeting Minutes
Date: 11/10/2022

Present: Ted Ball, Wendy Bannister, Don Burdick, Chris James, Megan Quill, Bob Kelley, and Paul Reichhart, and Samantha Black

Absent: Sarah Pickering, Kimberly Springer, Linda Quinn

-Meeting called to order by Wendy at 6:31 P.M.

-Secretaries Report: Wendy Bannister (for Sarah Pickering)

*Motion to approve the October 2022 Board meeting minutes, made by Chris, 2nd by Megan, all in favor.

Public Expression: None

-Treasurer's Report: Megan Quill

*Budget Income Statement report – Not much activity this month for revenues, expenses were typical with the addition of the driveway sealing payment. A motion to approve the October 2022 Budget Income Statement, made by Paul, 2nd by Ted, all in favor.

Director's report: Samantha Black

- Library will be observing the Christmas/New Years Holiday on the Monday following the holiday.
- Patron visits, cards issued & circulation continue to increase compared to 2021.
- Meeting room continues to be highly utilized throughout the month.
- Senior Cinema on 10/11 featuring the movie "Elvis" was well attended (8 seniors)
- Book Club on 10/11 was well attended (8 people).
- Great Give Back donation for the Finger Lakes SPCA of CNY collected several items for cats and dogs.
- Weekly Chair Yoga started 10/12 and has an average of 9 people attending.
- Weekly Dungeons and Dragons for teens started 10/17 and has an average of 5 attending.
- Samantha and Wendy attended the annual FLLS Annual Meeting via zoom on 10/21.
- The Fall Open House on 10/21 was a success with 52 people attending.
- Upcoming events for the end of November and December include Holiday Raffle, Winterfest, and our Tribute Tree.
- Samantha reported the new Printer came in for the library.
- 2023 Recommended Library eContent contribution was discussed and board decided to maintain the \$500 contribution for Overdrive. Motion made by Paul, and 2nd by Megan, all in favor.

Children's Programs: Samantha Black (for Linda Quinn)

- Baby/Toddler Story Time continues with an average of 6 children and care givers attending.
- 4H Lego/Robotics was held during the Fall Open House and had 8 attendees.
- Stories with Simcha was on 10/22 with 6 attendees.

Bob moved to accept the October 2022 Director's report, 2nd by Don, all in favor.

Committees:

***Policy, Procedures, and Personnel:** Wendy Bannister, Chris James, Sarah Pickering, Kimberly Springer and Samantha Black

- Final review of the Computer Use, Internet Use, Computer/Internet Permission Form (Child & Adult) and Reserve Funds Policy. Motion by Chris, 2nd by Paul, all in favor.
- Wireless Internet Policy – agreed to change the last bullet to “The library staff reserves the right to ask wireless users to leave if they have evidence of or suspect any inappropriate use of the wireless network access”. Will update policy and present final review at next meeting.

***Buildings and Grounds:** Ted Ball, Don Burdick, Paul Reichhart

- Work is continuing on the 5-year plan for the library facility.

***Finance/Long Range Planning:** Wendy Bannister, Bob Kelley, Megan Quill, Samantha Black

- The board reviewed and discussed the 2023 budget draft. No changes were requested. A motion was made to approve the 2023 Budget by Don, 2nd by Ted, all in favor.

***Fundraising:** Bob Kelley

- Bob showed the board members the proposed library shirts (long & short sleeved).
- Board agreed to offer the shirts for pre-sale at the following prices:
 - Long Sleeve - \$20 Cotton, \$22 Performance
 - Short Sleeve - \$18 Cotton, \$20 Performance
- Board also agreed to purchase 12 shirts (6 long & 6 short) for library patrons to see them. Motion to approve by Bob, 2nd by Paul, all in favor.

Next meeting will be December 8, 2022 at 6:30 PM.

At 7:36 P.M., Don moved to Adjourn, 2nd by Chris. All in favor.

Respectfully submitted by Wendy