

Weedsport Free Library
Regular Board Meeting Agenda
Thursday, September 14, 2023

If you prefer to attend the board meeting by zoom, please let Wendy (315-289-3043) know and she will send you a zoom link.

- **Call Meeting to Order**-Wendy Bannister
- **Secretary's Report** (June 2023 Minutes)-Sarah Pickering
- **Public Expression Opportunity**
- **Treasurer's Report** (June/July/August 2023)- Megan Quill
- **Directors' Report** (June/July/August 2023)- Nicole Quinn & Crystal Batson
 - Please see Director/Assistant Director Reports
 - Nicole Quinn needs to be added as Business Officer on Credit Card (needs in Board minutes)

"The following name will be added as Business Officer to the TCM Bank credit card account: Nicole Quinn. The following name will be removed as Business Officer from the TCM credit card account: Linda Quinn."
(action requested)
 - Appoint Madeleine Christopher at Library Aide as of 7/13/23 *(action requested)*
 - Eileen Cichello Donation - \$4,320 (Writer's Group & something for library) *(action requested)*
 - Library Aide hour increase *(action requested)*
 - Town of Brutus 2024 Contract Request *(action requested)*
- **Team Assignments and Reports**
 - **Policy and Procedures/Personnel** Sarah, Chris, Kim, Wendy, Nicole
 - Trustee Education Requirement
 - **Building and Grounds** Paul, Ted, Don, Nicole
 - See Facilities Report
 - Parking Lot update
 - Construction Grant Assurance
 - **Finance/Long Range Planning** Megan, Chris, Wendy, Nicole
 - **Fundraising**
- **Confirmation of next board meeting- Thursday, October 12, 2023 at 6:30 PM.**
- **Adjourn**